



Historic Preservation Board

Date: January 2, 2018

Time: 6:00 p.m.

Location: Lower Level Council Chambers – 57 E. First Street

Members Present	Members Absent	Staff Present	Guests
Laura Schaffer-Metcalf, Ed.D., Chair Janice Gennevois, Vice Chair Louise Swann Greg Marek Brandon Benzing Jeri Meeks	Milagros Zingoni	Kim Steadman Lauren Allsopp Renee Stehlin John Wesley	Josie Mendoza Wesley Swader Bernice Curro Vic Linoff Others

1. Call meeting to order

Vice Chair Janice Gennevois called the meeting to order at 6:01 pm.

2. Approval of the minutes from December 6, 2017 regular meeting

First Motion made by Board member Louise Swann to approve the December 6, 2017 meeting minutes and seconded by Board member Marek.

Motion carried 5-0 (Chair Laura Schaffer-Metcalf arrived after the vote on this item; Board member Zingoni, absent)

3. Items from citizens present

No items.

4. Welcome new Board member Jeri Meeks

Welcome and introductions to new Board member Jeri Meeks.

5. Meeting with Mayor/City Manager re: restoring a permanent HPO position

Board member Marek informed the Board that the meeting with the Mayor and City Manager is scheduled for Wednesday, January 10th at 3:00 pm. Mr. Marek stated the members from the Education Group: Vice Chair Janice Gennevois, Board member Benzing and himself will attend. It was determined that Board Member Swann could attend if Board member Benzing is not available. Vice Chair Janice Gennevois asked if the HPO document has been forwarded to the Mayor and City Manager. Board member Marek said the paper will be delivered at the meeting. He also stated after this meeting it would be appropriate to schedule meetings with the individual City Council Members. Discussion continued with the approach to be taken regarding the individual meetings with Council Members, Study Session and the PowerPoint presentation. Board member Swann commented that she is glad the meeting is taking place and agrees with the approach being taken. Board Member Benzing stated he will provide his availability within the next few days.

6. Updates and other information for Historic Preservation Writing Contest

Staff member Kim Steadman informed the board that no entries were received, and the contest ended in November. We will move forward to this year's contest.

7. Updates on ongoing items:

Staff member Kim Steadman provided a matrix with updates to each item listed.

a. Two Pass-Through Grants

The Neon Sign contract has been signed, and the Downtown contract is in the final stages of negotiation. Staff member Allsopp has been moving forward with City staff creating GIS maps. Staff is also working on the packet that goes out to volunteers. Board member Marek expressed concern about the timeline of the contracts. Staff member Allsopp stated we are working toward a May deadline for the grants.

b. Historic Landmark Sign Ordinance

Staff member Steadman provided Board members with a copy of the draft Sign Ordinance, Chapter 11-43-8 Historic Signs and Chapter 11-45-4 Historic Signs. The Sign Ordinance has been released for public review on 12/28/2017. Board member Marek gave kudos to staff for getting this all together and suggested combining the 4 sections/regulations related to Historic Signs into a single document. Staff member Steadman stated that is something that is being considered. Board members thanked staff for all the work involved.

c. Downtown Façade Improvement Update

Staff member Steadman stated some permits have been issued, and others are ready to be issued.

d. Update on awards for the Video Contest

Board member Zingoni is not present to provide update. Staff member Steadman will keep this on the agenda for next month.

e. Certificate of Appropriateness

Staff member Steadman listed on the matrix 3 ongoing Certificates of Appropriateness and status.

Board member Marek asked staff to list all HP projects on the update matrix, to be presented to the Mayor and City Manager at the meeting. Staff agreed to provide this document.

8. Staff to discuss Flying Acres

Resident Josie Mendoza of the Flying Acres neighborhood spoke regarding item #8 on the agenda. Ms. Mendoza stated that she was not aware of meetings going on in her area. Ms. Mendoza asked if her home, built in '72, would be considered historic. Staff member Allsopp explained that homes have contributing or non-contributing factors and that more recent homes still add value to Flying Acres. Staff member Allsopp provided additional history of Flying Acres, and explained the next steps in the process to becoming a Historic District.

Resident Bernice Curro of the Flying Acres neighborhood, spoke regarding item #8 on the agenda. Ms. Curro stated she was concerned that her neighborhood did not know what is going on and asked for communication about the process. Staff member Allsopp explained that flyers were delivered to the homes. Ms. Curro suggested posting information to Facebook and Nextdoor social media platforms, to keep the neighborhood informed. She will give Ms. Allsopp access to the neighborhood's Facebook group.

Resident Wesley Swader of the Flying Acres neighborhood also spoke regarding item #8 on the agenda. He purchased his home in 1964. He shared his history as a long-time resident of the neighborhood. He offered his oral history. Staff member Allsopp will meet with him.

Staff member Allsopp updated the board that the work is moving forward well. She has finished writing the nomination. Next step is checking the bibliography format and completing the survey sheets for the 36 properties. She has completed the photography and worked with GIS staff on the

maps required, latitude/longitude and parcel numbers of each property. She is completing a brief two-sentence history for each house. The next step will be the Citizen Participation meeting. Board members thanked Ms. Allsopp for all the work involved.

9. Staff to discuss Heritage Neighborhoods

Staff member Allsopp reported she was contacted by a resident of Westwood Park (southeast corner of Alma School and University). She walked the neighborhood with this resident and they are working together to move this forward. The resident will talk with neighbors and get back to Ms. Allsopp.

10. Updates on Museums, Exhibits, Committees & Events related to Historic Preservation

Board member Jeri Meeks updated the board about the Historic Home Tour. Every year the Mesa Historical Museum sponsors the Historical Home Tour. This year's tour is Saturday, January 27, 2018 from 10:00 am to 4:00 pm. Tickets are \$20.00 and can be purchased on line or on the day of the tour. The tour starts at the Sirrine House and it's a walking tour from there. At 51 E Main Street there is a historic exhibit available for viewing.

11. Board Member comments, questions and future agenda items

Board member Marek commented he really likes the matrix and suggested the more comprehensive matrix that is being prepared for the meeting next week be updated and mailed out to the board each month. Staff member Steadman responded that once the matrix is updated for the meeting he will continue with that process.

Board member Benzing suggested item #5, Meeting with Mayor/City Manager re: restoring HPO position be on next months' agenda.

12. Adjournment

Chair Laura Schaffer-Metcalf adjourned the meeting at 7:38 pm.

First motion made by Board member Benzing and seconded by Board member Louise Swann.

Motion carried 6-0 (Board member Zingoni, absent)

Supporting data is available for public review in the Planning Division,
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

The City of Mesa is committed to making its public meetings accessible to persons with disabilities. For special accommodations, please contact the Neighborhood Services Administration Office at 644-2387 or 644-2778 (TDD) at least 48 hours in advance of the meeting. Para asistencia en Español, llamar (480) 644-5597.